Bon Terre Clubhouse Rental Request Form

Submit at least four (4) weeks prior to requested event with paid fees and a completed BON TERRE CLUBHOUSE RENTAL AGREEMENT. You will be notified as soon as your request is approved. **Submitting this request is not a guarantee that Bon Terre will be able to accommodate your event.** All party/event requests are at the sole discretion of the Board of Directors of the HOA. Private parties are not allowed on holidays, or on dates that conflict with Bon Terre-sponsored events.

Requested Event Date:_____

Time Beginning:_____Time Ending:_____(party must end by 11:00 pm)

Resident's Printed Name: _____Phone number:_____

Resident's address:_____Email Address: _____

Type of Party (give a short description):_____

Will alcohol be served? Yes No if yes, what type? Beer, Wine, Liquor (no glass in pool area)

Approximate Attendance number _____

Deposit: $250.00 **Deposit if Alcohol will be served**: $ 500.00

Fees:
Rental Fee: $25.00 per hour/ 4 hour minimum if alcohol is served it is $50.00 per hour/ 4 hour minimum (Security Guard is paid $25.00 per hour)
Total Clubhouse Use Fees: $_____

Please write two separate checks to Bon Terre Homeowners' Associations, One check shall cover the Rental Fee and the second check shall be the Deposit (see above). Please attach checks to this form, and deliver or mail to: **Partners Realty, 12 W. Jefferson St., Suite 200, Montgomery, AL 36104.**

If your event is approved, the check for the Rental Fee will be deposited, but the deposit check will be held. If there is no damage to Bon Terre property after your event and the clubhouse and surrounding areas are in the same condition as prior to your event, the full deposit will be returned to you.

For Internal Use

Request Approved by:_____

Date:_____